

2010-2011 Department Budget Distribution

In the 2010-11 Budget Distribution column below, please distribute the Approved Total budget into various line item expenses. Please return this sheet to the Office of Financial Services by June 25, 2010.

Completed by: _____ Date: _____

Please complete this column ↓

Budget Number	Description	2009-2010 Budget				2010-2011
		Original Budget	Current Budget	6/4/10 Expenses	Encumbr. Balance	Budget Distribution

Please indicate if a new expense line(s) is needed: _____

025 Education, Department of

1	025 E1800 0000	STUDENT WAGES	25,500	19,500	17,412	0	2,088	25,500
1	025 E3100 0000	TRAVEL - REGULAR	5,000	5,000	1,195	0	3,805	5,000
1	025 E3138 0000	TRAVEL - SUPERV CLIN EXPR	7,500	7,500	3,211	0	4,289	7,500
1	025 E3300 0000	NON-STATE EMP TRAVEL	0	0	31	0	(31)	0
1	025 E3430 0000	CONTRACT SERV-TECHNOLOGY	0	0	0	0	0	0
1	025 E3800 0000	OTHER CON SERVICES	5,000	(5,372)	11,319	0	(16,691)	5,000
1	025 E3805 0000	OCS-SPECIFIED PROJECT	0	21,000	0	0	21,000	0
1	025 E3842 0000	BUSINESS MEALS & ENTERTNMT	600	600	684	0	(84)	600
1	025 E4100 0000	SUPPLIES	18,000	14,000	4,448	50	9,502	19,000
1	025 E4122 0000	SUPPLIES-PRINT SHOP	2,000	2,000	1,573	0	427	2,000
1	025 E4126 0000	POSTAGE REIMBURSEMENT	1,000	1,000	658	0	342	1,000
1	025 E4138 0000	SUPPLIES-TECHNOLOGY	500	500	0	0	500	500
1	025 E4139 0000	SUPPLIES-TMC	400	400	0	0	400	400
1	025 E4606 0000	TELEPHONE	4,500	4,500	4,255	0	245	4,500
1	025 E5100 0000	DUES	10,000	10,000	9,782	0	219	10,000
Department Total			80,000	80,628	54,567	50	26,011	

Amounts should equal ↓

Approved Total →

81,000

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		Original Budget	Current Budget	6/4/10 Expenses	Encumbr. Balance	Budget Distribution

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026 Education - Accreditation

1	026 E3100 0000 TRAVEL - REGULAR	5,000	5,000	3,880	0	1,120	5,000
1	026 E3300 0000 NON-STATE EMP TRAVEL	0	0	0	0	0	0
1	026 E3430 0000 CONTRACT SERV-TECHNOLOGY	0	0	0	0	0	0
1	026 E3800 0000 OTHER CON SERVICES	0	0	400	0	(400)	0
1	026 E3842 0000 BUSINESS MEALS & ENTERTNMT	250	250	11	0	240	250
1	026 E4100 0000 SUPPLIES	10,000	9,000	216	0	8,784	10,000
1	026 E4122 0000 SUPPLIES-PRINT SHOP	500	500	0	0	500	500
1	026 E4126 0000 POSTAGE REIMBURSEMENT	250	250	0	0	250	250
1	026 E5100 0000 DUES	4,000	4,000	4,010	0	(10)	4,000
Department Total		20,000	19,000	8,516	0	10,484	

Amounts should equal ↓

Approved Total →
Approved Total →

20,000
